
Word / Phrase	Meaning
housekeeper	a person who cleans and takes care of a house
revised version	a new and better version
to be honest	to tell the truth
friendly	kind and nice to people
responsible	doing the right thing and taking care of tasks
hardworking	doing a lot of work carefully
calm	not angry or worried
patient	able to wait without getting upset
polite	using kind words and good manners
to finish a task	to complete a job
to try one's best	to do as well as possible
to listen to instructions	to hear and understand what someone tells you to do
to follow instructions	to do what someone tells you step by step
reliable	a person others can trust to do things well
to be trusted	people can believe in you and your work
a skill	something you can do well
to make the bed	to put sheets and blankets on the bed neatly
to dust furniture	to clean dust from tables, chairs, etc.
to sweep the floor	to clean the floor with a broom
to vacuum the floor	to clean the floor with a vacuum cleaner
to throw trash away	to put garbage in the bin
to sort by color	to put clothes or items in groups by color
to iron clothes	to make clothes smooth with an iron
neat	clean and tidy
to follow recipes	to cook using instructions for food
to fold clothes	to make clothes small and neat by folding
to put items in the right place	to put things where they belong
a broom	a tool to sweep the floor
a mop	a tool to clean the floor with water
safely	without danger
a work habit	something you do every day at work
to pay attention to details	to notice small things carefully
dust	small dirt on surfaces
a good attitude	thinking and acting in a positive way
to speak kindly	to use nice words when talking
to respect people	to be polite and careful with others
a permission	being allowed to do something
to complain	to say you are not happy about something
to support people	to help others

Word / Phrase	Meaning
to improve	to get better
an extra tip	a small advice or money for good work
to keep a home tidy	to make a house clean and organized
to wash dishes	to clean plates, cups, and pans
to check one's work	to see if your work is correct
to save time	to do things faster or smarter
to be positive	to think in a happy and good way
